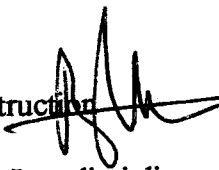


May 27, 2003

TO: Duncan Lindsey, Chair, Academic Senate  
Ray Knapp, Chair, Undergraduate Council  
Karen Rowe, Chair, College FEC  
Brian Copenhaver, Provost, College of Letters & Science  
Scott Waugh, Dean, Social Sciences, College of Letters & Science

FROM: Reynaldo F. Macías, Chair, Chávez Center for Interdisciplinary Instruction 

re: Revised proposal for Departmentalization of the Chávez Center for Interdisciplinary Instruction

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Enclosed you will find a revised proposal for departmentalization of the UCLA César E. Chávez Center for Interdisciplinary Instruction in Chicana and Chicano Studies. After our meeting on April 15, 2003, we agreed to work with Professor Rowe in submitting additional materials for the proposal to address her concerns. We met together after the meeting and again on the following Monday, April 9, 2003. The results of these two meetings is the following. We have agreed to add several appendices to the proposal which will cover: (1) confirmation that the core faculty support the proposal (new Appendix 2) and a short CV (new Appendix 2.2); (2) current faculty By-Laws for the Center (new Appendix 3); (3) a table identifying the current Chicana/o Studies courses, who teaches the course, how often each is taught, if cross-listed with another department then who owns the course, who pays the instructor, and what are the enrollment splits (new Appendix 5); and (4) a complete set of the last academic program review documents for Chicana/o Studies, covering the period from 1997 until June of 2002 (new Appendix 6). In addition, we updated the set of letters of review from departments (new Appendix 4), letters of interest and commitment from the affiliated faculty (new Appendix 2 and 2.1).

Also, we revised several sections of the proposal narrative to update information/data (cf Table 2 for new row on 2002-03 data), and some of the activities we are undertaking late in the academic year—such as hiring two new faculty. We also addressed issues raised by Professor Rowe about the relationship between the Chávez Center/Department and the Chicano Studies Research Center (section 3.8).

Lastly, we revised the catalog text copy for Chicana & Chicano Studies to update, clarify, correct, and otherwise improve, the statements and requirements about the academic programs. This proposed revised catalog copy has been submitted to the Faculty Executive Committee separately from the proposal for departmentalization (at Professor Rowe's request), but, we understand, will be considered in parallel with the departmentalization proposal by the FEC. In order for everyone to have access to this material we have made this Appendix 7 of the revised proposal.

The revised materials were to be submitted by May 27, 2003, in order to be ready for the FEC meeting scheduled for June 9, 2003. We submit these materials to all relevant committees, in order to assure that everyone has the same information for this review. Please let me know if you would like more copies, additional information, or otherwise would like to meet again on this issue.